



Shire of Derby / West Kimberley

Creditor Application Form

Company / Individual Details	
Name	
Street Address	
Postal Address	
Phone Number	
Email Address	
Contact Person	
Payment Terms	
ABN*	
*If you do not have an ABN, a completed Statement by Supplier Form must be attached to this application	
All invoices issued for payment by the Shire of Derby/West Kimberley must quote a valid SDWK purchase order. Failure to do so may cause a delay in payment.	
Electronic Funds Transfer Details	
BSB	
Account Number	
Account Name	
Email Address for payment remittance	
**A copy of the top of your bank statement showing bank account details, which clearly shows the BSB, bank account number, company name and address must be attached to this application. Please note that additional verification checks may also be conducted	
Declaration of Applicant	
I/We, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with Shire of Derby/West Kimberley. I/we understand that all invoice are to be sent directly to accounts@sdwk.wa.gov.au	
Name:	Title:
Signature:	Date:
OFFICE USE ONLY	
Creditor Code:	Completed:

Derby

 (08) 9191 0999 | 30 Loch Street
 sdwk@sdwk.wa.gov.au | PO Box 94, Derby WA 6728

Fitzroy Crossing

 (08) 9191 5355 | Flynn Drive
 sdwk@sdwk.wa.gov.au | PO Box 101, Fitzroy Crossing